



Canada-Yukon Canadian Agricultural Partnership Program Project Application Form

Project title: _____

Contact Name: _____

Farm/Business Name: _____

Business/GST number: _____

Premise ID number: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Map quad sheet and lot number where the work will occur (if applicable): _____

Comments: _____

Are you applying as a/an

- | | | | | |
|--|---|--|--|---|
| <input type="checkbox"/> Producer | <input type="checkbox"/> Processor | <input type="checkbox"/> Retailer | <input type="checkbox"/> Research body | <input type="checkbox"/> Municipal government |
| <input type="checkbox"/> Producer organization | <input type="checkbox"/> Processor organization | <input type="checkbox"/> Agricultural Non-profit | <input type="checkbox"/> Indigenous government | <input type="checkbox"/> Territorial government |

Please select the program you are applying to:

- | | |
|--|--|
| <input type="checkbox"/> 1. Market Development Program | <input type="checkbox"/> 9. Wildlife Damage Compensation Program |
| <input type="checkbox"/> 2. Agriculture Business Program | <input type="checkbox"/> 10. Agri-Environmental Support Program |
| <input type="checkbox"/> 3. Agriculture Training Program | <input type="checkbox"/> 11. Land Utilization Program |
| <input type="checkbox"/> 4. Community Agriculture Program | <input type="checkbox"/> 12. Environmental Farm Plan Program |
| <input type="checkbox"/> 5. Food Safety Program | <input type="checkbox"/> 13. Agriculture and Value-Added Development Program |
| <input type="checkbox"/> 6. Yukon Research and Innovation Program | <input type="checkbox"/> 14. Agriculture Awareness Program |
| <input type="checkbox"/> 7. Plant Health, Livestock Health and Biosecurity Program | <input type="checkbox"/> 15. Agriculture Education Program |
| <input type="checkbox"/> 8. Wildlife Damage Prevention Program | |



Application Guideline and Important Information

- Applications are reviewed monthly either by a program manager or the Project Evaluation Committee, depending on the project.
- Application submission deadline is the first Friday of each month.
- Applicants are encouraged to review their project application with the appropriate program manager at the Agriculture Branch to ensure that the application is complete before going through evaluation. Incomplete applications will be returned to the applicant.
- For all applications involving consultants, qualifications of the consultants must be included with the application.
- Once a project is approved for funding, a Transfer Payment Agreement (TPA) must be signed by the applicant and the Government of Yukon. Both parties must sign the TPA before the first payment can be processed.
- Projects must be completed per terms of the TPA. **Any activities started before the effective date indicated in the terms of the TPA will not be eligible for funding.**
- All applications for funding are confidential. Once the TPA is signed, the details of the agreement that are government funded become accessible to the public. Information that is posted on the web includes: the amount of funding provided, the project name, and a brief description.
- A final report/project evaluation must be completed and an itemized list of expenses with copies of receipts must be provided as part of the release of the final payment. For events such as conferences and workshops, feedback from attendees is required.
- Project results (excluding financial details) will be publicly available.

- 1. Describe your operation/organization:** (Please provide details of your operation/organization including the agricultural component. Where applicable, please provide details of acreage, sector (forage, horticulture, cropping, livestock), production levels, water use, water sources, livestock numbers, mandate, and employees. Please provide a site plan if the application includes construction of a structure.)

2. **Describe the Project Details:** (provide a comprehensive description of the project including, where appropriate, the history, objectives, commodities involved, target groups, start date, partners and other stakeholders. Please provide a supplemental work plan, where required, including previous reports and studies that relate to the project. Please include any other relevant information such as meeting agendas for workshops or internship resumes.)

3. Project Benefits to Yukon Agriculture and Agri-food Industry:

a) All projects funded under the Canadian Agricultural Partnership should address at least one of the following outcomes:

- Increase competitiveness, productivity or profitability;
- Increase environmental sustainability;
- Expand domestic and international markets;
- Improve the anticipation, mitigation and response to risks.

Explain how this project relates to one or more of the Canadian Agricultural Partnership outcomes.

b) Does the project have industry or community support (if yes, please attach letters of support).

- c) **What are the benefits of this project to the local agriculture industry, the public and your agri-business?**

4. **Results:** Describe the expected results of this project and how they will be measured and shared.

5. Funding Request: (provide an itemized budget for this project, including, but not limited to, salaries, honorariums, travel, equipment, capital expenditures, materials and supplies. Review eligible funding criteria listed in the Canadian Agricultural Partnership Program Guide.)

If you require more room for financials, please provide another page as required.

Total Budget:

Item	Cost/Value	For office use
<i>In-kind contribution*:</i>		
Total cost of project:		
Requested funding:		
Other sources of funding:		
		Client's initials: _____

* In-kind resources are eligible as part of the project cost-sharing, but are not eligible for reimbursement.

For Office Use Only	
Date approved: _____	Funding approved: _____

6. Signature Block

I/we declare that the information contained in this application form, the accompanying documents, and any other documents requested to be complete and true in all respects to the best of my/our knowledge.

I/we swear that I/we have not received funding under any other government assisted program for the project stated in the aforementioned accompanying documents, except as specifically stated in the documents.

The information contained in this application form and aforementioned accompanying documents may be used by Agriculture and Agri-Food Canada, the Department of Energy, Mines and Resources and their agents (Parties or Party) for the purposes of administration, audit, analysis, and evaluation of the Canada-Yukon Canadian Agricultural Partnership bilateral agreement.

The project and the amount of assistance received under the Canadian Agricultural Partnership agreement is public information. The personal information provided will be subject to the Access to Information and Protection of Privacy Act.

Signature of applicant

Date

Physical Address:
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