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Land use permits*General info:*www.emr.gov.yk.ca/lands/info.html*Map viewer:*maps.gov.yk.ca/imf.jsp?site=miningLandsOne of a series of info sheets published by the
Department of Energy, Mines and Resources**April 2009**

This sheet explains the steps to temporarily use or conduct work on Yukon land.

Introduction

You need a land use permit if you want to do the following activities on Yukon land:

- site clearing or earth work;
- constructing a new road, trail or access;
- clearing or installing a utility right-of-way;
- establishing quarries;
- conducting geo-technical or hydrological studies;
- temporarily using or occupying Yukon land (such as a construction camp); and
- oil and gas and seismic activities.

Other types of activities generally do not require a land use permit. These activities include:

- trail cutting (less than 1.5 metres wide and less than 4 ha); and
- short-term wilderness camping.

A land use permit allows you to do a specific activity over a specified period of time. A permit does not give you any exclusive rights or tenure to the land.

If you want to do work within a Yukon highway right-of-way, you must apply for a permit from the Department of Highways and Public Works, Transportation Maintenance Branch.

How do I apply for a land use permit?

The Lands Branch will help verify land ownership and supply application forms.

To obtain a land use permit, you must submit a land use permit application form and an application fee.

How is my application processed?

Lands Branch reviews applications for policy constraints and completeness.

Land use applications are subject to the *Yukon Environmental and Socio-economic Assessment Act* (YESAA). You will be directed to the appropriate YESAA Designated Office. You will be required to complete a YESAA Project Proposal Form and attach your application for a land use permit. The YESAA Designated Office Project Assessor will notify government agencies and other interested parties, receive comments, prepare an assessment and forward a recommendation to the Lands Branch. In developed areas, the Lands Branch will send a letter to neighbours and request comment within 30 days. Any comments received from neighbours will be copied to the applicant. Lands Branch will review comments and forward them to the YESAA Designated Office. The Lands Branch will issue a decision document on the application/

ADMINISTRATIVE JURISDICTIONS**YUKON GOVERNMENT**

Controls the majority of all vacant land in the territory.

ENERGY, MINES AND RESOURCES

Lands Branch accepts applications to sell, lease, develop and use land under Yukon government control.

Agriculture Branch administers Yukon agricultural and grazing programs.

Community Land Planning

develops local area plans, manages zoning regulations, administers subdivision outside Whitehorse and Dawson City, and provides mapping services

Minerals Management Branch

administers placer and quartz claims, rights and use in the territory.

Forest Management Branch

administers timber permits and forestry planning.

COMMUNITY SERVICES**Community Development**

Division develops planned subdivisions.

YUKON FIRST NATIONS

Control their own settlement lands.

MUNICIPALITIES

Administer lands, community plans and zoning bylaws within their jurisdictions.

Whitehorse and Dawson City also control subdivision within their boundaries.

The Government of Canada, through Natural Resources Canada, Canada Centre for Cadastral Management provides maps and plans for a fee.

project allowing it to proceed, proceed with conditions or not proceed. Lands Branch issues land use permits in conformity with the decision document. This completes the regulatory process.

What other approvals do I need?

A land use permit allows you to undertake specific activities on Yukon lands. However, it doesn't exclude you from obtaining any other necessary approvals or endorsements from other jurisdictions or authorities.

For example, you may need approval from Fisheries and Oceans where a proposed activity may affect fish habitat.

You may also be required to consult with other agencies before starting work at the site, for example, with a utility company regarding underground or overhead lines.

The land use section may advise you that other approvals may be needed.

Is there a cost for my land use permit?

There are application fees and land use fees depending on where the land is located. GST is charged on both the application and land use fees. A land use permit does not grant any exclusive rights or tenure to the land so there are no annual land or rental costs.

When the proposed activity includes the removal of gravel or aggregate, a royalty fee may also apply. There are royalty fees for sand, gravel, rock and topsoil.

All fees are payable at the time of application. Contact the Lands Branch for more information.

CONTACTS

YUKON GOVERNMENT

ENERGY, MINES AND RESOURCES

Lands Branch

Tel: (867) 667-5215

Toll free: 1-800-661-0408, ext 5215

Fax: (867) 667-3214

land.disposition@gov.yk.ca

- land applications, sale of developed lots, land use permits

Community Land Planning Branch

Tel: (867) 667-8945

Toll free: 1-800-661-0408 ext 8945

Fax: (867) 393-6258

- subdivision and zoning in rural Yukon

COMMUNITY SERVICES

Building Safety

Tel: (867) 667-5741

Toll free: 1-800-661-0408 ext 5741

Fax: (867) 393-6249

- building and construction permits outside Whitehorse

JUSTICE - Land Titles

Tel: (867) 667-5612

Toll free: 1-800-661-0408 ext 5612

Fax: (867) 393-6358

YUKON HOUSING CORPORATION

Loans Administration

Tel: (867) 667-8114

Toll free: 1-800-661-0408 ext 8114

Fax: (867) 667-3664

- lot financing, A/S program

OTHER AGENCIES

CITY OF WHITEHORSE

Planning Services

Tel: (867) 668-8335

Fax: (867) 668-8395

- development cost charges
- land planning and zoning

Building Inspection

Tel: (867) 668-8340

Fax: (867) 668-8395

CITY OF DAWSON

Tel: (867) 993-7400

Fax: (867) 993-7434

- subdivision approval
- land planning and zoning

NRCAN CANADA CENTRE FOR CADASTRAL MANAGEMENT

Tel: (867) 667-3950

Fax: (867) 393-6707

- legal survey maps, plans, approvals

ENVIRONMENTAL HEALTH SERVICES

Tel: (867) 667-8391

Fax: (867) 667-8322

- septic systems