

Seeking out and applying for employment with the Government of Yukon

Look for Government of Yukon employment opportunities!

- www.employment.gov.yk.ca
- local newspapers
- Government of Yukon job board (lobby of the Main Administration Building on Second Avenue in Whitehorse)
- First Nation Government offices
- Canada Employment Center
- Government of Yukon offices

Competitions can be:

- 1) Open to the public*
- 2) Open to Government of Yukon employees only

All competitions have an employment opportunity and a job description. Get a copy at www.employment.gov.yk.ca or by contacting the Public Service Commission at (867) 667-5653.

* To be eligible for appointment candidates must have the legal right to live and work in Canada.



Employment Opportunity

Corrections Officer I (6 Permanent positions)
Department of Justice, Whitehorse Correctional Centre
Competition No.: 07-IS11-08
Salary: \$50,535 to \$58,185 per annum

Closing Date 5:00 p.m.: August 27, 2007

Preference will be given to persons of Yukon First Nations ancestry.

Under the direction of a supervisor, the Correctional Officer works on a rotational shift and is responsible for maintaining security, safety, good order, discipline and care of adult inmates by providing orientation, direction, guidance and programming. The focus is to engage the inmates in a process that provides maximum opportunity for change in an environment that is productive and supportive and in which they are treated in a respectful, fair and equitable manner. This position is classified as a Peace Officer under the Criminal Code of Canada.

The ideal candidate requires competency in leadership, listening, understanding and responding, conflict management, self confidence, team work and co-operation, problem solving/judgment, customer/client service orientation and integrity, with a genuine commitment to working with inmates and fellow corrections workers to affect positive change.

If this opportunity interests you, please submit a resume clearly outlining your:

- Post-secondary coursework/training in criminology, justice, corrections or other related fields.
- Experience supervising groups, motivating and instructing, and enforcing rules and regulations.
- Experience with the enforcement of rules and regulations.
- Experience in the client/customer service industry.
- Experience using a computer in a work environment.

Condition(s) of Employment: Security and Medical clearances, First Aid and CPR certification to be obtained within six months, successful completion of all Corrections Officer Basic Training modules.

Job Requirements(s): Shift work and wearing a uniform.

A six-month eligibility list will be established from this competition to fill future vacancies for identical positions.

Go to www.employment.gov.yk.ca for more information or contact Jennifer Dawson at (867)667-3414. We thank all those who apply but only those selected for further consideration will be contacted.

Quoting the competition number, please submit your resume/application to:

Yukon Government, Public Service Commission, P.O. Box 2703, 2071 Second Avenue, Whitehorse, Yukon, Y1A 2C6.

Telephone: (867) 667-5653, Fax: (867) 667-5755 E-mail: resume@gov.yk.ca



1 Categories of Employment — may be on either a full or part-time basis

- **Indeterminate:** no end-date
- **Term:** typically from six months to two years (and may be extended)
- **Auxiliary:** either on-call (no end date) or seasonal (up to 10 months each year)
- **Casual:** has an end date, short term jobs (up to 6 months) to fill a specific or urgent need

2 Preference Hiring & Restricted Competitions

- The Government of Yukon is committed to developing a public service that is representative of the population it serves.
- The Government of Yukon may give preference or restrict a competition to a particular group (e.g. persons of Yukon First Nation ancestry, persons with a disability, etc.).
- If a competition is preferenced to a particular group, candidates from the target group will be considered first.
- If there are few applicants from the preferred group, other applications may be considered. Therefore, you can apply even if you are not a member of the target group.
- If a competition is restricted to a particular group, only those candidates who meet the criteria will be considered.

Essential Qualifications (EQs)

- ### 3
- Ensure your resume and cover letter address the essential qualifications listed in the employment opportunity.

Conditions of Employment and Job Requirements

- ### 4
- You must meet all conditions of employment to be eligible for the position. If you're unsure about your eligibility, phone the contact person listed in the employment opportunity.

Eligibility Lists

- ### 5
- All candidates who certify will be placed on an eligibility list (if it is indicated in the employment opportunity).
 - The eligibility list will be used to fill future vacancies for identical positions and may be used for similar positions.

Contact Information

- ### 6
- Contact the person in the employment opportunity if you require additional information regarding the position.



Yukon
Public Service Commission